**TITLE: - SOP for Shutdown of Delivery to Barauni refinery**

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| **SL. NO.** | **ACTIVITY** | **RESPONSIBILITY** |
| 1 | Shutdown of delivery to Barauni Refinery has to be done upon delivery required quantity of LPG to Barauni Refinery as per plan from Central Dispatch Paradip/Marketing division/ Barauni Refinery. | Shift In charge |
| 2 | Once the delivery target is near completion, communicate the same to Central Dispatch, Barauni, Durgapur & Haldia pump station. | -Do- |
| 3 | 1. Upon target delivery, Close PCV-2101 and MOV-2102. 2. Close MOV-2138 and Ensure closing of ROV at Pipeline side (ROV-2103) and Refinery side(When available) such that pressure inside station piping is minimum 9 kg/cm2. 3. Ensure closing other MOVs between MOV-2102 & ROV-2103 such that every isolated piping section must have TRV. 4. Inform to upstream pumping station for maintaining shutdown pressure in mainline. 5. Once the shutdown pressure is reached, all the SV block valves in mainline section may be closed if the shutdown is for more than 08 hours.   Inform to Central Dispatch , Haldia & Durgapur pump station. | -Do- |
| 4 | During shutdown, record hourly pressure & temperature of station piping as well as mainline for effective monitoring and safety of entire pipeline. | -Do- |

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| RECORDS GENERATED : | 1) | SHIFT LOGBOOK SHEET |
|  | 2) | SHIFT HANDING OVER REGISTER |
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